

Earth Science

MODERATION SHEET – 2013 - 2014

Years 3 & 4: Moderation sheet (please keep with scripts)

Course	Submission date	Marking/Moderation date	Date to be returned to TO
		Course Organiser: Date: Moderator(s): Date:	

NOTE: Where no marking deadline instructions have been given, marking and moderation should be completed within two weeks of submission date

Using either a 1/3 sample or 10 scripts (whichever is greater), carry out these stages and tick boxes as appropriate.

Review essays/scripts at the extremes of the marking range

Review a selection of essays/scripts with marks at all class boundaries

Initial all the scripts you have read so that the External can see which ones have been moderated. Be aware that the student may see any comments that you write on the script. Specific comments on individual marks should be appended on this form below, not written on the script.

Then

The scale of marking is agreed: no further action required

There is a discrepancy: resolve and account for agreed outcome

Agreement cannot be reached, consult another moderator

Then

Leave all grades unaltered

Move the entire range of grades used up or down

Stretch/compress the grades from the top and/or stretch/compress from the bottom

Move the entire grade range **and** stretch/compress one part.

Write comments here (continue on reverse as appropriate) and return scripts to Grant TO office.

Comments:

Signature:

Date: